

seek²³

St. Louis, MO | Jan 2-6



Housing Options



Event Pass + Self-Booking Link

Best for individuals coming with a small group of people, those who would like to choose their roommates or hotel, or those who have special requests (such as connecting rooms, etc.).

Steps To Book Through A Link:

1. Register for an Event Pass through the SEEK23 site (if you plan to split your room with friends, make sure they also book Event Passes).
2. Follow the link in your registration confirmation email to book up to two rooms at a time.
3. Provide your Conference Registration Confirmation number in the line where it says "SEEK Conf #." (this can be found in your conference registration confirmation email).
4. List any special requests in the space provided; this is the space to indicate whether your rooms need to be adjoining, you need a mini fridge or microwave, or you need a crib. (Please note that, due to the volume of attendees and room inventory, hotels may not be able to fulfill all requests. Due to the historic nature of the properties, there are less connectors than in other years. Consider following up with the hotel directly after December 1 if you have a serious need and are unable to consider an alternate solution, e.g. bringing your own pack-and-play for a crib.)
5. You will be required to submit a credit card to guarantee your reservation, but no deposit is required upon booking.
6. Receive your confirmation email from our housing partners, Connections Housing. You can access your booking directly through this email in case you need to make any changes or cancellations. Prior to December 1, make edits to your booking directly through your acknowledgement or by contacting Connections Housing; after December 1 contact your hotel directly.
7. Arrive on site for the SEEK23 conference. Be prepared to put down a credit card for incidentals and to pay for your room at the end of your stay.

Important Things To Note About Self-Booking

- The cost of your hotel room is not included in your registration. You will need to provide a form of payment for your room separately upon arrival at the conference.
- Self-booking links will remain open through the start of the conference, but for best availability, book your room as soon as possible. Hotels will fill up as the conference approaches.
- If you are no longer able to attend, you will need to cancel your hotel reservation separately from cancelling your conference registration to avoid being charged no-show fees on the card provided at time of booking.



Event Pass + Group Housing

Best for groups hoping to book 10 or more rooms; ensures your group remains in the same hotel; to fulfill your group's needs, multiple types of room can be booked (i.e. private rooms, shared, etc.).

Steps To Book Group Housing

- 1.** Request your sub-block by October 28.
 - a.** Please select your registration type:
 - [General Attendees](#)
 - [Religious](#)
 - [MMD/Parish](#)
 - [Seminarians](#)
 - b.** Blocks are assigned on a first-come, first-served basis. The sooner you request your block, the better chance you have of being placed in a hotel of your choice.
 - c.** Submitting a request is not a commitment; it is an expression of interest in group housing.
 - d.** When submitting your request, estimate high on how many rooms you will need, especially if you are not traveling with a set number of people and may later need to add rooms (it is easier to drop rooms than add them).
- 2.** Confirm your desire to use group housing; set up your Passkey login (provided by our housing partner, Connections Housing) to begin uploading your rooming lists or send a self-booking link to your members of your group so they can book their rooms.
 - a.** Uploading a rooming list is a good option if you are coming with a group that will share rooms in quads or triples and you would like/need to match people up with roommates.

- b.** Sending a link to your attendees is a good option if you are coming with couples or individuals who do not need to be assigned roommates and have special requests to communicate to the hotel.
- 3.** Request any additional rooms by November 15. Please note that it may not be possible to fulfill your request due to availability.
- 4.** Cancel any rooms that you will not need directly with Connections by December 16 with no penalty.
- 5.** Arrive on site and be prepared to put down a credit card for incidentals and to pay the cost of your rooms (have the individuals in your group prepared to do this as well if you are not doing a group payment).
 - a.** Group payment must be arranged with the hotel via Connections Housing by November 15.



Important Things To Note About Group Housing

- You must request a sub-block by October 28.
- The cost of these hotel rooms is not included in registration; a form of payment will need to be provided for your room(s) upon arrival at the conference.
- The members of your group should book Event Passes.
- You must cancel any unused rooms prior to the conference (or you will be charged no-show fees by the hotel).